

[Certificates regarding the Romanian education system](#)

CNRED issue certificates on the structure of higher education and pre-university system, the status of educational institutions, academic and professional rights of a diploma, information regarding the grading system and confirming the authenticity of a diploma.

Submitting the application

- **Online**, through [Electronic Point of Single Contact](#)
- [Ministry of Education Registration Office](#)

Public Hours: Monday-Thursday 09:00-11:00, 14:00-16:00
Friday 09:00-11:00

- by **mail or express courier**

[Ministry of Education Registration Office](#)

12 Spiru Haret street, room 1, District 1, 010176, Bucharest

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[Punctul de Contact Unic electronic](#)

- [Sediul universității](#)

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- [Sediul universității](#)

Required documents / Checking documents

1. [Application form](#) - for file submission in physical format

2. **Act of studies** issued by a secondary school or institution of higher education and / or grade transcript / diploma supplement, if applicable – copy

- for the study document certified by the competent authority (pre-university study document are certified by the County School Inspectorate / the School Inspectorate of Bucharest, and university

study documents are certified by CNRED) no additional checks are required.

- for documents that have not been certified by ISJ or CNRED, checks will be carried out at the issuing institution of the documents or, where there are available, in electronic databases.

3. In case the authenticity of diploma needs to be confirmed,
please submit:

- the study document authenticated by the Competent Authority (the pre-university level study documents are authenticated by the County School Inspectorate / School Inspectorate of the Municipality of Bucharest, and the university level study documents are authenticated by CNRED) - copy

4. Identity card – copy and proof of legal name change, if applicable

5. Evaluation fee of 50 lei

The fee can be paid in lei:

- at the CNRED Cashier's Office

Monday to Thursday, between 9:00-12:00, 13:00-15:00

- by Payment Order / Postage Mandate / Banking transfer indicating the account below:

[Beneficiary](#): Ministry of Education

[Tax Registration Number](#): 13729380

Bank: Activity of Treasury and Public Accounting of Bucharest Municipality - ATCPMB

IBAN Code: RO86TREZ70020E330500XXXX

SWIFT Code: TREZROBU

BIC Code: TREZ

- through Ghişeu.ro

individuals



legal persons



From abroad, the payment can be made in Euro via bank transfer in the account below:

[Beneficiary](#): Ministry of Education

[Tax Registration Number](#): 13729380

[Bank](#): Romanian Commercial Bank - BCR, branch University

[IBAN Code](#): RO35RNCB0080005630300077

[SWIFT Code](#): RNCBROBU

[BIC Code](#): RNCB

The fee will be calculated according to the [National Bank of Romania official exchange rate](#) on the day of the payment.

Important: The beneficiary's IBAN number along with owner's and employer's name (if applicable) must be referred to on the proof of payment!

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This certificate does not replace the procedure for authentication of study acts, as is provided by the excessiveness or application of the Hague Apostile.

Check the status of the file by accessing www.cnred.edu.ro/en/dosare/

Issuing the certificate

- **in electronic format**, in the PCUe platform, for the requests sent online
- [CNRED](#), working hours: Monday to Thursday, between 09:00-12:00, 13:00-15:00

[National Centre for Equivalence and Recognition of Diplomas](#)
[12 Spiru Haret street, district 1, 010176 Bucharest](#)

- via mail, to the address indicated in the application
- via courier – payment upon reaching destination - the courier service

is contracted by the applicant

The certificate shall be issued to the holder, a person empowered or an institution empowered by the holder.

Olivia Silvia BOLDIȘ, Inspector

E-mail: olivia.boldis@edu.gov.ro

Phone: 021 405 57 55, Fax: 021 313 10 13

Pre-University Education

Adrian IORDACHE, Inspector

E-mail: adrian.iordache@edu.gov.ro

Phone: 021 405 62 44, Fax: 021 313 10 13

Higher Education

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